

ST CUTHBERT MAYNE SCHOOL – WEEKLY BULLETIN – WEDNESDAY 24th September 2025

Important Notices

Consents

Please visit Arbor to ensure that you have consented for the following this academic year:-

[SCM Administer First Aid](#)

[SCM Communication Guidelines](#)

[SCM Local Walks/Activities](#)

[SCM Online Safety Agreement](#)

[SCM Photographs & videos in the media](#)

[SCM Photographs & videos in-school \(Google Classroom/assessments/displays\)](#)

[SCM Photographs & videos on school website/newsletters](#)

The Cuthbert Collective

The Cuthbert Collective after school club is running successfully and children who are booked in are enjoying their time there whilst parents maintain a good work/life balance.

To confirm - the club timings are 3.20pm - 6pm at the very latest. This is a gentle reminder to parents to **please arrive just before 6pm** to ensure their children leave the club by 6pm so that our staff can get home to their own families.

As of today, there will be a late charge of £5 for any children who are picked up after 6pm and this will be added to the Child's Arbor account.

If for any reason you are delayed for an emergency, please do email at collective@cuthbertmayne.herts.sch.uk

Gaelic Football

Gaelic football is a traditional Irish sport that blends the skills of football and rugby—players use both hands and feet to control a round ball in a fast-paced, exciting game.

Gaelic football runs Mondays after school 3.30pm until 4.30pm - 29th September until 15th December 2025 at school and they are looking for more players to join!

Please sign your child up via the link below:

[St Cuthbert Mayne After School Gaelic Football club year 3, 4, 5 & 6 - Educating Grassroots](#)

Secondary Places for Year 6 children

Year 6 - Please follow the link below for secondary school transition information [Secondary and upper school places | Hertfordshire County Council](#)

Uniform

Please ensure children are wearing the correct uniform including polishable school shoes. Please also ensure that they always bring a named coat and water bottle to school each day.

Outdoor Play and Learning

As part of the OPAL provision, and the new school build, we are asking all children to bring in waterproof trousers and wellington boots (as well as waterproof coat) in a named bag. Children can start bringing these into school from now, but these items will certainly become essential after October half term.

Attendance

If your child will be absent from school or has a medical appointment during the school day, please notify us by emailing: attendance@cuthbertmayne.herts.sch.uk

For any other requests for time off (not related to medical or dental appointments), please complete the [Leave of Absence Request Google Form](#).

Events

Thursday 2nd October 2025

There is a special menu available – please see attachment. It is also ‘Bring Your Teddy into School Day!’

Thursday 16th October 2025 - Cross Country – Year 6

Year 6 children will be taking part in cross country at JFK (leaving St Cuthbert Mayne at 12.30pm). We need two parent volunteers to help us walk the children safely to JFK and back. Please do contact the office admin@cuthbertmayne.herts.sch.uk if you would like to volunteer. Please also complete [the volunteer form](#), in advance. Children will eat their lunch before they leave. Please can children ensure that PE kit and water bottle is brought into school.

Tuesday 11th November 6pm to 7pm - Open Evening for prospective families

We warmly invite prospective families to attend our Open Evening.

We would be grateful if you could please pass this information to any families who you may know that have a child currently in Year 2.

If you will be attending and to give us an idea of numbers, we would be grateful if you could register using this [form](#).

Upcoming Trips

Friday 19th September 2025 until 5th December 2025 - Swimming - Year 5

Please consent and contribute for Swimming this term as soon as possible via Arbor.

Wednesday 8th October 2025 - Whipsnade Zoo Trip – Year 4

As per recent communication, please consent and contribute via Arbor. On the day please ensure that your child is wearing their school tracksuit and trainers and has a waterproof coat and trousers as we will be outside for most of the day. Please also send your child in with packed lunch (no nuts) and water bottle. If you have ordered a lunch for your child for that day, please do cancel it through the Swift Kitchen app.

15th to 19th June 2025 PGL Liddington Year 6

Payment is now due in Arbor (thank you to those that have already paid this month's instalment). As a reminder, please see schedule of payments below:

- £60 deposit - PAID
- £100 by 12th September 2025
- £100 by 1st October 2025
- £100 by 1st November 2025
- £100 by 1st February 2025
- £65.50 by 1st March 2025

If you have any questions or concerns, please do contact the School Office.

Community Notice

First Holy Communion Registration

Registration for First Holy Communion classes in our local parish of Hemel West is now open. To register, please fill out the following form: [First Communion Registration Form](#)

There is a parent meeting in Ss Mary and Joseph at 7pm on the 16th October.

Registration closes on the 7th December. Classes begin in January and celebrations take place in May.

For more information please visit the parish website at: [Hemel West Parish Website](#)

Please ensure you are attending mass regularly to help support your child in their preparation and especially the St Cuthbert Mayne Masses that will soon be starting at Ss Mary & Joseph.

St Cuthbert Mayne Masses in Ss Mary & Joseph

Held on the last Saturday of each month at 5pm, these special Masses are led by Fr David and focus on children and families.

To help our community flourish, pupils are invited to contribute their talents in the following roles:

- Altar Serving
- Choir
- Reading
- Stewarding (with parents)
- Offertory

Each Wednesday, Callum Moore, Parish Catechetical Coordinator, leads choir sessions and youth ministry activities at St Cuthbert Mayne School.

If your child would like to be involved in the Masses, please contact Callum at: cmoore@jfk.herts.sch.uk

Vacancies

The All Saints Catholic Academy Trust is recruiting for Clerks for two school boards, St John's Catholic Primary School and St Joan of Arc Catholic Secondary School. This is a great opportunity with flexible working and professional development. More information is available at:

[Clerk to Local Academy Council - St John's](#)

[Clerk to Local Academy Council - St Joan of Arc](#)

Interested parties can contact Director of Governance & Compliance, [Christina Reffold](#) at governance@ascat.co.uk for more information.

General Reminders

Class 6 MLK only

Please wear PE kits into school on a Friday, the children will remain in PE kits all day.

Pencil Cases

If you have not yet purchased a pencil case for your child. Please do so via the Arbor shop.

School dinners and sickness

If your child is not in school due to sickness or any other reason, please do remember to cancel any dinners that you have ordered through the Swift Kitchen app before 9.30am on the day, otherwise you will be charged.

Healthcare Google Form

If your child has any new healthcare issues that the school need to be made aware of and/or requires long term medication at school (inhalers/EpiPens etc), please complete the following google form [Healthcare Plan - Pupil with a Medical Condition](#) and bring the medication into the school office.

Medication in School

Please note that we are only able to administer *prescribed medication*. Parents/carers must complete the google form below before handing any medication into the Office.

In addition, please be aware that paracetamol and ibuprofen will only be administered if this is at the guidance of a doctor.

[Administration of Medication- Parental Request Form](#).

Cuthbert Collective – afterschool club

Runs immediately after school until 6pm, Monday to Friday. Cost is £12.50 including a cold tea such as a sandwich, fruit. It is available to book via Arbor 'clubs'. Please note that pick up is from the Main Reception.

Breakfast Club

Please ensure that your child is booked into Breakfast Club at least 24 hours before each session. Cost is £4 per session including breakfast. Breakfast Club runs from 7.50am and the gates shut sharp at 8.15am.

Please also ensure that your Wraparound account is in credit and topped up via Arbor.

Kind regards

School Office

Google Forms

[Administration of Medication- Parental Request Form](#)

[Application for Leave of Absence Request](#)

[Volunteer Helpers on School Trips](#)

[Year 6- Walking Home From School Permission](#)

[Year 6- Mobile Phone Permission](#)

Ties and Badges

These can now be purchased directly from the suppliers. Please see link below:-

To purchase a tie:

<https://lynendo.com/products/st-cuthbert-mayne-royal-with-single-white-stripe-ties-5402-9103>

To purchase a badge:

<https://www.teamworld.co.uk/scm>